

El Rancho Unified School District

**SPECIAL
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING**

5:00 p.m.

**Special Education Department Conference Room
9333 Loch Lomond Drive
(at the corner of Citronell and Loch Lomond Dr.)
Pico Rivera, CA 90660**

August 10, 2016

MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Esther Mejia at 5:03 p.m.

ROLL CALL – Members of the Citizens' Bond Oversight Committee

Esther Mejia, Chairperson
John Chavez, Vice Chairperson
Carolyn Castillo, Member (late)
Vincent Chavez, Member
Suzanne Rodarte, Member

DISTRICT ADMINISTRATION

Martin Galindo, Superintendent
Carlos Jimenez, Director of Maintenance and Operations

2. **PLEDGE OF ALLEGIANCE**

Visitors – Register No. 1-2016/2017

3. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.

Motion: V. Chavez Second: J. Chavez Vote: 4-0 PASSED

Vote: J. Chavez: Yes
 V. Chavez: Yes
 C. Castillo: Not Present
 S. Rodarte: Yes
 E. Mejia: Yes

4. **PUBLIC COMMENTS**

Members of the public have an opportunity to address the committee.

None.

5. **DISCUSSION ITEMS**

5.1 **2016-2017 Proposed meeting schedule.**

Based on the amended and restated bylaws meetings will be scheduled quarterly on September 7, 2016, December 7, 2016, March 22, 2017 and June 7, 2017.

5.2 **Study session to review and discuss the 2014-2015 CBOC Annual Report.**

The committee reviewed and discussed the annual report and provided feedback.

Ms. Castillo presented a site visit report of the innovation labs and science labs. The report included a power point, a written report and photos for each school that was visited. The committee requested the report be posted on the district website (under the Bond Program).

Clarification of amended and restated CBOC bylaws was requested:

- (1) Will amended bylaws be board approved and will they have a revision date?
- (2) Election month is not listed for officers (chairperson and vice chairperson).
- (3) Are there three terms and does that mean full terms?
- (4) There are no specific duties listed for the committee chairperson.

Additional questions included:

- (1) Is there a final bond audit and when will it be board approved?
- (2) Since meetings will take place quarterly, will the committee receive financial reports in a timely basis prior to the meetings?
- (3) Facilities Projects Funding Plan/Project savings; has the Board decided on allocation for new projects?

6. **ADJOURNMENT**

The meeting was adjourned at 6:24 p.m.

Motion: J. Chavez Second: C. Castillo Vote: 4-0 PASSED

Vote: J. Chavez: Yes
 V. Chavez: Yes
 C. Castillo: Yes
 S. Rodarte: Not Present
 E. Mejia: Yes